

# SmartBuild Survey on Occupants' Comfort

## www.SmartBuild.eu

Please carefully read the below questions and provide a true response.  
This survey comprises two sets of questions:

- (a) The first set of questions relates to yourself and to the room you are using.
- (b) The second set of questions with 13 questions may also be used to provide quick real-time feed-back from building occupants whenever an occupant identifies a mal-function of the ICT system (bad air, low temperature, high temperature, etc.). The occupant shall then be able to focus on one or a few responses only. In this specific case you select "I am giving feed-back outside a General Survey".

### Note on privacy

This survey is anonymous. The record kept of your survey responses does not contain any identifying information about you unless a specific question in the survey has asked for this. If you have responded to a survey that used an identifying token to allow you to access the survey, you can rest assured that the identifying token is not kept with your responses. It is managed in a separate database, and will only be updated to indicate that you have (or haven't) completed this survey. There is no way of matching identification tokens with survey responses in this survey.

We need to ask you in which room(s) you are active because we need to analyse and improve the comfort conditions on room level. Rooms may use a slightly different control system and/ or other settings for its control.

### \*Required

1. **What is the first and the last letter of your Name? \***

Example: for "Thomas" enter Ts

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2. **What is the first and the last letter of your Surname? \***

Example: for "Maier" enter Mr

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3. **What is the last digit of your birth year? \***

Example: for 1990 enter 0

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4. \*

*Mark only one oval.*

- I am participating at an organised survey - please respond to all questions!
- I am giving feed-back outside an organised survey - in this case you may respond to single questions only

## General Information

**5. Current period**

Mark only one oval.

- Heating period (heating system operational)
- Cooling period (cooling System operational)

**6. My answers relate to the period starting on the below specified date \***

IMPORTANT: if you are participating at a general survey for winter time please do answer only for cold days (WINTER heating system active). In this case do not answer the questions for summer time (SUMMER cooling system active).

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Example: 15 December 2012

**7. The below answers relate to the following room:**

Mark only one oval.

- SCV Gymnasium, room A013
- SCV Gymnasium, room A014
- SCV Secondary School B101
- SCV Secondary School Gym B1
- SCV Secondary School C003
- SCV Secondary School C002
- SCV Secondary School C101
- SCV Secondary School Gym C1
- SCV Office D207
- SCV Office D208

**What is your age and gender?****8. \***

Mark only one oval.

- Below 15
- 15 - 19
- 20 - 24
- 25 - 29
- 30 - 59
- Over 60

**9. \***

Mark only one oval.

- Female
- Male

10. **(1) Is there any evidence of excessive glass area ('over-glazing') resulting in overheating in your room?**

Mark only one oval.

- Yes  
 No

11. **(2) WINTER: When you come in the building in the early morning your rooms is too cold (multiple answers allowed)?**

Yes? Then please mention on which specific day(s):

Tick all that apply.

- Mondays  
 - Tuesdays  
 - Wednesdays  
 - Thursdays  
 - Fridays  
 - Saturdays  
 - Sundays  
 No

12. **(3) Is there access to temperature control (heating and cooling) by room occupants or is it automatically controlled by temperature settings?**

Mark only one oval.

- Manual control possible within defined settings  
 Automatic control only  
 Don't know

13. **(4) Where did you sit in the room?**

Mark only one oval.

- Beside the window  
 At the centre of the room  
 Beside the interior wall

14. **(5) During which periods of the day do you occupy the room (multiple answers allowed)?**

Example: if you occupy the room from 07:50 to 11:30, then tick "Before 10" and "From 10 to 12"

Tick all that apply.

- Before 10  
 From 10 to 12  
 From 13 to 15  
 From 15 to 18  
 After 18

15. **(6) How do you find the temperature at your desk, in general?***Mark only one oval.*

- Hot  
 Warm  
 Slightly warm  
 Right temperature  
 Slightly cool  
 Cool  
 Cold

16. **(7) How do you find the quality of the indoor air?***Mark only one oval.*

	1	2	3	4	5	
Stuffy	<input type="radio"/>	Fresh (correct)				

17. *Mark only one oval.*

	1	2	3	4	5	
Strong odours	<input type="radio"/>	Fresh (correct)				

18. *Mark only one oval.*

	1	2	3	4	5	
Dry	<input type="radio"/>	Humid				

19. **(8) Do you feel abused by noise in the room?**

If yes, please identify the main source of abusing noise in the rooms:

*Tick all that apply.*

- Activities in the room  
 - Outdoor noise  
 - The ventilation or air conditioning system  
 No, I am not abused by noise in the room

20. **(9) How do you feel with the noise control or vibration in this room?**

Note: the question is to be completed ONLY for rooms with ventilation system and relates exclusively to the ventilation system!

*Mark only one oval.*

- Very quiet  
 Quiet  
 Correct  
 Noisy  
 Very noisy

**21. (10) Are you satisfied with the quality of the ventilation system?**

*Mark only one oval.*

- Too weak ventilation
- Weak ventilation
- Correct ventilation
- Strong ventilation
- Too strong ventilation

**22. (11) Adequacy of light in this room**

*Mark only one oval.*

- Too dark
- Dark
- Correct
- Bright
- Too bright

**23. (12) Adequacy of ARTIFICIAL light in this room**

*Mark only one oval.*

- Too dark
- Dark
- Correct
- Bright
- Too bright

**24. (13) What is your overall comfort level in this room?**

*Mark only one oval.*

- Very uncomfortable
- Uncomfortable
- Acceptable
- Comfortable
- Excellent comfort

**General****25. (14) Do you feel well enough informed about the topic energy efficiency in buildings?**

*Mark only one oval.*

- Yes
- No

26. **(15) Do you know that there is a touch-screen installed at the entrance of the building allowing you to check room- & building-level energy monitoring data and to give feed-back about your comfort and energy system mal-functions?**

*Mark only one oval.*

- Yes  
 No

27. **(16) Did you already use the above described information system?**

*Mark only one oval.*

- Yes  
 No

28. **(17) Did you already give specific feed-back about the buildings energy system; your comfort; any observed energy system malfunction outside this general survey?**

Note: specific feed-back can be given for individual topics to alert the building energy manager. There is no need to fill-in the complete questionnaire when providing specific feed-back.

*Mark only one oval.*

- Yes  
 No

29. **(18) Do you know that the person regularly providing the most qualified feed-back per pilot building will receive a prize? For details see: <http://www.smartbuild.eu/downloads.html>**

*Mark only one oval.*

- Yes  
 No

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