

Why do we need your support?

In selected rooms of this building partners of our organisation have installed sensors to measure the energy demand in the building and/ or they have installed actuators to improve the comfort and increase energy efficiency. This was done in the framework of the European Project www.SmartBuild.eu. You as user of this building can best help to find out (a) if the comfort in your room is acceptable, (b) if the energy systems are properly operated and (c) if any of the installed systems seem to be damaged, etc.

We are happy to hear about every observation you consider as relevant because we would like to continue improving your comfort and reducing CO2 emissions. SmartBuild will reward dedicated participation: those occupants at your organisation who do regularly support this action in the period from October 2014 to January 2015 and provide the most valuable feed-back will receive a nice PV solar charging system for mobile phones, Ipads, etc. (public offering of reward in January 2015).

How can you give feed-back?

We will ask you to give feed-back in two ways:

(a) Via obligatory surveys in October 2014 and in January 2015

This feed-back shall allow us and SmartBuild to find out how the majority of the building occupants think about the comfort in their room and how energy systems are operated. All participants shall fill-in the two complete electronic surveys on the same day (that means at the same <u>cold</u> outdoor conditions with heating system operation). The feed-back shall be evaluated anonymously by SmartBuild. Based on this feed-back we will continue optimizing the existing energy systems. The second survey of January 2015 shall help to identify if an improvement was achieved.

⇒web based survey on Comfort
T (pilot Lavis) https://docs.google.com/forms/
SI (pilots SCV) https://docs.google.com/forms/
⇒web based survey on Behaviour
T (pilot Lavis) https://docs.google.com/forms/
SI (pilots SCV) https://docs.google.com/forms/

(b) Via spontaneous feed-back

It is important for the SmartBuild "energy evaluators" to know if the framework conditions in the different rooms were the same for all rooms and no specific situation lead to a higher or lower energy demand in a specific room. In example it is important to know if windows stayed open on a specific day during the heating period because of stuffy air or other reasons (in example because nobody closed the windows). Also, if actuators are out of function, in example for the radiators (electronic thermostatic valves – battery empty?), it is important to receive the feed-back quickly. We rely on your observations!

Spontaneous feed-back that complies with the questions of the two above surveys about "comfort" and "behaviour" should be given via these forms by ticking the box "I am giving feed-back outside an organised survey ...". When you tick this box you may respond to individual question(s) and you do not need to fill-in the complete form, except for the questions relating your registration. If you want to give specific feed-back or comments which are not covered by the questions in the aforementioned questionnaires then please use an extra web based electronic form named "Alert". Please note that your registration is required so we know in which room you observed a problem but also to define the winner of the competition.





⇒web based feed-back to "Alert" SmartBuild operator

EN (all buildings) https://docs.google.com/forms/

IT (pilot Lavis) https://docs.google.com/forms/

SI (pilots SCV) https://docs.google.com/forms/

Before being asked to contribute via electronic surveys and spontaneous feed-back via web services you will receive a basic on-site training to understand which systems are critical and where to look at.